

**MINUTES OF CITY COUNCIL MEETING**  
**ARTESIA, NEW MEXICO**  
**November 4, 2014**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, November 4, 2014 at 6:00 p.m. in special session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Bill Rogers
Kent Bratcher	Nora Sanchez
Terry Hill	Jeff Youtsey
Manuel Madrid Jr	

The following were absent:  
Raul Rodriguez

Also present:  
Aubrey Hobson, City Clerk-Treasurer  
Jay Francis, City Attorney

It was determined that a quorum was present. The invocation was given by Mayor Burch, and all joined in the Pledge of Allegiance.

Mayor Burch stated that the purpose of the meeting was to conduct the business from the October 28, 2014 meeting when there was no quorum.

**Consent Agenda**

Councilor Bratcher moved to approve the Consent Agenda as written. The motion was seconded by Councilor Sanchez and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: \* October 14, 2014
2. Consideration of Bids:
  - A. \*Approval of award of RFP to provide animal care services for the Police Department/Animal Shelter to Paws & Claws, Artesia, NM (*Subject to approval of contract terms. Final contract to be approved by Council*)
  - B. \*Approval of award of bid to provide, install and maintain a SCADA system for the Street and Wastewater Departments to K & B Technical Services, Carlsbad, NM
3. Contracts, Leases and Agreements:
4. Appointments:
5. Resignations:
  - A. Accept the resignation of Oscar Pena, Police Officer, effective October 28, 2014
6. Dates of Hearing:
  - A. Permission to set a public hearing on November 25, 2014 for consideration of an ordinance approving Loma Vista Addition No. 3, Block 1, Lots A-4, E/2 Lot 2, and all Lot 3 Replat, Section 6, T17S, R26E
  - B. Permission to set a public hearing on November 25, 2014 for consideration of an ordinance approving Blair Addition, Block 15, Lot 9 Replat, Section 17, T17S, R26E

- C. Permission to set a public hearing on November 25, 2014 for consideration of an ordinance approving Bowman Estates Subdivision, Block 3, Lot 12 Replat, Section 7, T17S, R26E
- 7. \*Travel and Training:
  - A. Police – Permission for three (3) employees to attend the Officer Safety for Animal Control training in Deming, NM.
  - B. Police – Permission for one (1) employee to attend the Special Operations Medical Association's Scientific Assembly in Tampa Bay, FL.
  - C. Wastewater – Permission for one (1) employee to attend the NMRWA Annual Workshop in Las Cruces, NM.
  - D. Library – Ratification of Mayor Burch's approval for one (1) employee to participate in the online training Digitization Projects.
  - E. Fire – Permission for one (1) employee to attend the Executive Analysis of Fire Service Operations in Emergency Management – NFA in Emmitsburg, MD.
  - F. Police – Ratification of Mayor Burch's approval for one (1) employee to attend the Critical Incident Training Planning session in Las Cruces, NM.
  - G. Police – Permission for one (1) employee to attend the Advanced Roadside Impairment Driving Enforcement training in Los Lunas, NM.
  - H. Police – permission for one (1) employee to attend the SHOT Show in Las Vegas, NV.
- 8. Use of Facilities *(approval contingent upon receipt of all applicable fees, license(s) and dept approvals):*
- 9. Routine Requests for City Facilities
- 10. Budgeted Items:
- 11. Non-budgeted Items:
- 12. \*Payment of Bills

### **Public Hearings**

Mayor Burch declared the meeting open for public hearing for the following:

- 1. Consideration and approval of a liquor license (change to the ownership of corporation) for Piccolino's Restaurant, 201 N. 1<sup>st</sup> Street.

City Clerk Aubrey Hobson reported that the application has been reviewed by Alcohol and Gaming Division and given tentative approval. The only change is in the ownership of the corporation.

No public comment was received.

Councilor Bratcher moved to approve the liquor license transfer for Piccolino's Restaurant. The motion was seconded by Councilor Sanchez and upon vote, the motion passed.

### **Period for Hearing Visitors**

Ben Theobald was introduced as the new reporter for the Artesia Daily Press.

Councilor Bratcher moved to defer Committee reports and department head reports until the regular meeting on November 11<sup>th</sup>. The motion was seconded by Councilor Aguilar and upon vote, the motion passed.

## **Personnel**

Mayor Pro tem Hill moved that in accordance with 10-15-1-H(2) , the Council and Mayor go into executive session regarding limited personnel matters (the hiring of new employees). The motion was seconded by Councilor Aguilar and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Hill, Madrid, Rogers, Sanchez, Youtsey

Nay: none

the motion passed.

Council recessed to executive session at 6:10 p.m.

Council reconvened at 6:50 p.m.

Mayor Pro tem Hill moved that the only matters discussed in executive session pertained to the limited personnel matters, and no action was taken. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved, upon recommendation of the Mayor, to hire Misael Torrez to the position of Certified Police Officer at a salary of \$3,332 per month (CA31), subject to the successful completion of required pre-employment testing. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Councilor Bratcher moved, upon recommendation of the Mayor, to hire Adam Madrid to the position of Uncertified Firefighter/EMT at a salary of \$2,482 per month (CA22), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Mayor Pro tem Hill moved, upon recommendation of the Mayor, to hire Christopher Perry to the position of Water Technician at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Councilor Madrid moved, upon recommendation of the Mayor, to hire William Anderson to the position of Water Technician at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Mayor Pro tem Hill moved, upon recommendation of the Mayor, to hire Luis Melendez to the position of Street Department Equipment Operator at a salary of \$2,482 per month (CA22), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Councilor Rogers moved, upon recommendation of the Mayor, to hire Louis Jaramillo to the position of Planning & Zoning Administrator at a salary of \$4,350 per month (CA34), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Bratcher and upon roll call vote, with the following votes recorded:

Aye: Bratcher, Madrid, Rogers, Sanchez, Youtsey

Nay: Aguilar, Hill

the motion passed.

Councilor Bratcher moved, upon recommendation of the Mayor, to promote Armando Lucero to the position of Fire Lieutenant Paramedic a salary of \$4,537 per month (CA33), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

**City Clerk**


Mayor Pro tem Hill moved to set the December council meeting for December 9, 2014. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Mayor Pro tem Hill moved to approve the journal entries for the first quarter of fiscal year 2014-2015. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

**Mayor**

Due to the heavy rains in September, Governor Martinez has declared parts of the state, including Eddy County, as disaster areas. To assist with applying for FEMA reimbursement, it was recommended that the city also adopt a resolution of local disaster. Councilor Bratcher moved to adopt a resolution of declaration of local disaster, Resolution No. 1553. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

There being no further business to come before the Council, the meeting adjourned at 8:10 p.m. November 4, 2014.

  
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Mayor

ATTEST:

  
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City Clerk